

## Minutes of a meeting of the Executive held on Tuesday, 1 March 2022 in Council Chamber - City Hall, Bradford

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|---------------------|----------|
| Reconvened (15 Feb) | 10.30 am |
| Concluded (15 Feb)  | 10.31 am |
| Commenced (1 Mar)   | 10.30 am |
| Concluded (1 Mar)   | 11.00 am |

### Members of the Executive – Councillors

|               |
|---------------|
| <b>LABOUR</b> |
| Hinchcliffe   |
| I Khan        |
| Ross-Shaw     |
| Ferriby       |
| Jabar         |
| Duffy         |

Observer: Councillor Poulsen (Minute 109)

### Councillor Hinchcliffe in the Chair

#### 102. DISCLOSURES OF INTEREST

In the interest of transparency, Councillors Hinchcliffe, Khan and Duffy declared that they were members of the West Yorkshire Joint Services Committee (Minute refers)

Councillor Duffy also declared that she was Chair of Governors at Sandy Lane Primary (Minute refers).

***ACTION: City Solicitor***

#### 103. MINUTES

**Resolved –**

**That the minutes of the meeting held on 1 February 2022 be signed as a correct record.**

#### 104. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

**105. RECOMMENDATIONS TO THE EXECUTIVE**

There were no recommendations referred to the Executive.

**106. WEST YORKSHIRE JOINT SERVICES - GOVERNANCE CHANGES AND LEGAL AGREEMENT**

The City Solicitor submitted a report (**Document “BG”**) which sought approval for governance changes at West Yorkshire Joint Services and for changes to the underpinning legal agreement. In recent years the non-statutory activity of Joint Services has contracted. WYJS Committee are recommending a slimmed down model of governance which will still deliver the statutory functions of the 5 Councils whilst minimising bureaucracy and increasing accountability and visibility of the services provided. The details of the proposed changes were set out in Document “BG”.

The Children and Families Portfolio Holder stated that the streamlined services will result in efficiency gains, and she thanked the Strategic Director Corporate Resources for undertaking the review which had informed the proposed changes.

**Resolved –**

**That the recommendation of the West Yorkshire Joint Services Committee to modify its governance arrangements be approved and that the City Solicitor be authorised to sign the revised Agreement.**

***ACTION: City Solicitor***

Overview and Scrutiny Committee: Corporate

**107. PROPOSAL TO LOWER THE AGE RANGE AT SANDY LANE PRIMARY SCHOOL FROM 4 TO 11 YEARS TO 2 TO 11 YEARS**

The Strategic Director of Children’s Services submitted a report (**Document “BH”**) which set out proposals to establish Early Years provision at Sandy Lane Primary School. Sandy Lane Primary School, Cottingley Road, Allerton, Bradford BD15 9JU currently admits children aged between 4 to 11 years. The proposal is to lower the age range of the school to allow the admission of 2, 3 and 4 year olds.

The proposal will create provision for up to 26 full time equivalent places allowing 2, 3 and 4 year old children to access their early education entitlement. The provision will be managed by the School Governing Body.

In line with the Department for Education Making Significant Changes (‘Prescribed Alterations’) to Maintained Schools guidance, a six-week Statutory Consultation was carried out from 3<sup>rd</sup> December 2021 to 18<sup>th</sup> January 2022.

In total there were 79 responses received to the consultation:

- 51 respondents agreed with the proposal.
- 25 respondents disagreed with the proposal.
- 85.7% of parents agreed with the proposal.
- 65% of local residents agreed with the proposal.

The Children and Families Portfolio Holder stressed that the changes will enable local people to access improved provision in the area.

**Resolved –**

**That the proposal to change the lower age Range at Sandy Lane Primary School to include 2, 3 and 4 year old children from 1 April 2022 be approved. This will support families residing in the Sandy Lane neighbourhood by improving their access to a full range of early years and childcare provision to meet the needs of the children and their families.**

***ACTION: Strategic Director Children's Services***

Overview and Scrutiny Committee: Children's Services

## **108. ILKLEY NEIGHBOURHOOD DEVELOPMENT PLAN**

The Strategic Director of Place submitted a report (**Document "BI"**) which set out the Ilkley Neighbourhood Development Plan which had been prepared by the Town Council.

In accordance with legislation, the Plan had been the subject of an independent examination. The Examiner's report confirmed that the Plan had met all relevant legal requirements and that, subject to a number of modifications, meets the Basic Conditions for neighbourhood plans.

The report recommended that the Council agree to all of the proposed modifications and that the modified plan proceeds to a referendum in the Town Council area.

An Ilkley Town Councillor was present at the meeting and stated that the Plan had taken a number of years to devise and involved input from a number of local organisations, including the Ilkley Civic Society, Bradford Residents Action Group and Ilkley Design Statement, and that the input of these organisations had been invaluable. In drafting the Plan issues such as the climate emergency had been incorporated and strengthened, and that the level of responses to the consultation had been good.

The Leader in welcoming the Plan stressed the need to review and update the Plan in the future to take into account for example, the impact of development on infrastructure.

The Regeneration, Planning and Transport Portfolio Holder echoed the comments made by the Town Council and congratulated them on devising the Plan.

**Resolved –**

- (1) That the submitted Ilkley Neighbourhood Development Plan and accompanying Policies Map (Appendices 1a and 1b to Document “BI”) be subject to the modifications (Proposed Modifications PM1 to PM13) as set out in the Examiner’s Report (Appendix 2 to Document “BI”), together with any relevant factual changes to ensure the amended Plan is correct.**
- (2) That the modified and amended Ilkley Neighbourhood Development Plan be subject to a local referendum in the designation neighbourhood area (the Ilkley Town Council area).**
- (3) That should the Plan be successful at the local referendum, the Plan should be formally made via delegated decision by the Assistant Director (Planning, Transportation and Highways) in consultation with the Portfolio Holder (Regeneration, Planning and Transport) in line with the agreed governance arrangements and within the timescales required by legislation.**

***ACTION: Assistant Director Transportation Design and Planning***

(Overview & Scrutiny Committee: Regeneration and Economy)

**109. OXENHOPE NEIGHBOURHOOD DEVELOPMENT PLAN**

The Strategic Director of Place submitted a report (**Document “BJ”**) which set out the Oxenhope Neighbourhood Development Plan which had been prepared by Oxenhope Village Council.

In accordance with legislation, the Plan had been the subject of an independent examination. The Examiner’s report confirms that the Plan had met all relevant legal requirements and that, subject to a number of modifications, meets the Basic Conditions for neighbourhood plans.

The report recommended that the Council agree to all of the proposed modifications and that the modified plan proceeds to a referendum in the Village Council area.

The Chair of Oxenhope Parish Council was present at the meeting and he thanked officers in the Council’s Planning Department for the diligent manner in which they had helped the Village Council in devising the Plan. The contribution of community organisations and volunteers was also alluded to. The historical, heritage, tourism and business aspects of the Village were outlined, and the need for sympathetic development was acknowledged. Diversification of agriculture and tourism businesses would be required moving forwards.

The Main Opposition Group Leader was also present at the meeting and welcomed the invaluable contribution of the various organisations, including volunteers, in coming forward and assisting in devising the Plan.

The Portfolio Holder for Neighbourhoods and Community Safety paid tribute to the work of all the local councils in the District.

The Regeneration, Planning and Transport Portfolio Holder commented on the excellence of the Plan's Design and that it would be an important document in the context of the Local Plan.

**Resolved –**

- (1) That the submitted Oxenhope Neighbourhood Development Plan and accompanying Policies Map (Appendices 1a and 1b to Document "BJ") be subject to the modifications (Proposed Modifications PM1 to PM12) as set out in the Examiner's Report (Appendix 2 to Document "BJ"), together with any relevant factual changes to ensure the amended Plan is correct.**
- (2) That the modified and amended Oxenhope Neighbourhood Development Plan including the Oxenhope Design Guide (Appendix 1c to Document "BJ") be subject to a local referendum in the designation neighbourhood area (the Oxenhope Village Council area).**
- (3) That should the Plan be successful at the local referendum, the Plan should be formally made via delegated decision by the Assistant Director (Planning, Transportation and Highways) in consultation with the Portfolio Holder (Regeneration, Planning and Transport) in line with the agreed governance arrangements and within the timescales required by legislation.**

***ACTION: Assistant Director Transportation Design and Planning***

Overview & Scrutiny Committee: Regeneration and Economy

**110. MINUTES OF THE WEST YORKSHIRE COMBINED AUTHORITY**

That the minutes of the meeting of the West Yorkshire Combined Authority held on 9 December 2021 be received.

Chair

**Note: These minutes are subject to approval as a correct record at the next meeting of the Executive**